

Application to Host a 2012 FOCA Cottage Succession Event



Association Name: _____

of Members: _____

Lake/River: _____

Geographic Location: _____

What other associations in your region could you work with to promote this event?

How could you advertise this event? (ex. Your website, newsletters, e-newsletters), please list all:

Main Contact Name: _____

Phone Number: _____

Email: _____

Event Details:

Estimate of crowd size: 20 - 40
 40 - 60
 60 - 80
 80+

Do you have access to a
screen and digital projector?
 yes
 no

Potential Venue Name:

Capacity (theatre-style seating):

1 _____
2 _____
3 _____

Do you agree to help in the following ways?:

finding and booking the venue, assisting with set-up on the day, arranging light refreshments

yes

no – provide details: _____

****Please note: all pre-approved venue and refreshment costs will be reimbursed by FOCA***

Other Comments:

Please complete & return:

Fax: 705-749-6522

Email: info@foca.on.ca

Mail: #201 – 159 King Street, Peterborough, ON K9J 2R8