

Ministry of the Environment
125 Resources Road
Etobicoke, ON M9P 3V6

Ministère de l'Environnement
125, chemin Resources
Etobicoke On M9P 3V6



Environmental Monitoring and Reporting Branch | Water Monitoring and Reporting Section | Sport Fish and Biomonitoring Unit | Sport Fish Contaminant Monitoring Program

The *2009-2010 Guide to Eating Ontario Sport Fish* is now available for order online through [Service Ontario](#). The attached document will walk you through the online ordering process, including account setup, which is necessary to order the Guide and related publications. As shown in the instructions, you can either enter a keyword in the search box or you can search by publication number (Guide: 012057; Women/children pamphlet (see details below): 001007). There is no cost for these publications.

The Guide has provided anglers with advice on the consumption of sport fish in Ontario's waters since 1977. It is produced every two years by the Ministry of Environment in partnership with the Ministry of Natural Resources. It includes information on the quantities of Ontario sport fish that can be safely consumed based on contaminant levels (e.g. mercury, PCBs) and Health Canada guidelines, and is an important tool in the protection of the health of Ontarians. The brochure, 'Contaminants in Sport Fish: Important information for protecting your family' is also available online at Service Ontario. For our multi-cultural communities, the Ministry has also made available a description of the Guide in 19 different languages, which are available for download from our [website](#).

If you have any problems with your order, please contact Nicole Laporte at nicole.laporte@ontario.ca.

Thank you so much for your time,

The Sport Fish Contaminant Monitoring Program
Ontario Ministry of Environment
www.ontario.ca/fishguide
sportfish.moe@ontario.ca
(416) 327-6816 or (800) 820-2716

Using ServiceOntario to order your publications

Go to website: www.serviceontario.ca/publications

1. You can search for publications by typing either key words (i.e. Sport Fish) or the publication number into the box under **Search publications**.

- Enter the number of publications you need into the **Quantity** box
- Click **Add to Cart**

ServiceOntario Publications

Search publications

SEARCH RESULTS

To find a publication enter a maximum of three keywords into the Title field, separated by spaces. Please note the search engine ignores Boolean operators (AND, OR, NOT) and special characters such as quotes. The search engine is not case-sensitive therefore you can enter your search in all capitals, all lowercase, or mixed case.

For:

Pub No	Title	Stock	Language	Final Sale	Price	Quantity
230706	Facilitator's Handbook - A Guide to Effective Instruction in Mathematics, Kindergarten to Grade 6; Teaching and Learning Through Problem Solving; 2007	<input type="radio"/>	<input type="radio"/>	NO	.00	<input type="text"/>

2. You are viewing your cart

- You can change quantities here by changing the number and hitting Update Cart
- You can also repeat the search process and add more publications to the cart
- If you are ready to checkout click on **Proceed to Checkout**

ServiceOntario Publications

SHIPPING CART

You may modify the contents of your shopping cart at any time. To delete a product from your shopping cart, simply enter 0 in the Quantity field. To update your cart, press the Update Cart button.

Prices in \$CAN

Publication Number	Title	Stock	Price	Discount (%)	Total	Quantity
230706	Facilitator's Handbook - A Guide to Effective Instruction in Mathematics, Kindergarten to Grade 6; Teaching and Learning Through Problem Solving; 2007	<input type="radio"/>	.00	100.00	.00	<input type="text" value="1"/>
Total (excl freight)					.00	.00 1

3. Create an account

- If you are a new user go to the **click here** link and create an account for yourself
- If you have used this site before enter your User Name and Password in the boxes

The screenshot shows the ServiceOntario Publications website. At the top left is the Ontario logo. To the right is a language selector for "FRANÇAIS". Below this is a navigation bar with links for "SERVICES | ABOUT ONTARIO | ABOUT GOVERNMENT | TOP NEWS | FAQ". The main content area is titled "ONLINE ORDERING /" and includes a "[LOG IN]" link. On the left is a sidebar with "ONLINE ORDERING" and "BROWSE CATALOGUES" sections. The "ONLINE ORDERING" section lists: Home, Advanced Search, **Create an Account**, Shopping Cart, Help with Ordering, Track your Order, After you Order, Other Ordering Options, FAQ, Building Code FAQs, and Feedback. The "BROWSE CATALOGUES" section lists: What's new and Driver's handbooks. The main content area features a "ServiceOntario Publications" banner with a search box and a "GO" button. Below the banner is a "LOG IN" section with the text: "If you have a user name and password, please enter it below." It includes input fields for "User Name:" and "Password:", a "Login" button, and a link for "Forgot your password?". Below the login section is a link: "If you are a new customer, **click here to continue placing your order.**" A large red arrow points to this link. At the bottom of the main content area is a "CONTACT US AT:" section.

Continued on next page.

4. Checkout Step 1

- Enter your email address, you do not need to enter a Customer reference unless you want to.
- Make sure your Delivery Information is correct, **make sure to put a name in the Attention line.**
- Click on **Proceed**

STEP 1 : ADDRESS AND ORDER OPTIONS

Step ① 2 3


Order Information

Customer reference

E-mail Address

Delivery Information

Below you can make a one-time change to a delivery address for this order only

Delivery Name 

Attention/Address 1

Address 2

Address 3

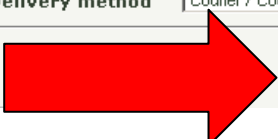
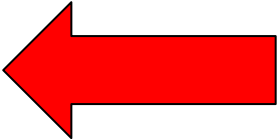
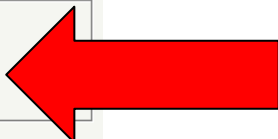
City Postal Code

Province

Country

Order Options

Delivery method



5. Checkout - Step 3: Enter Payment

- You will automatically be taken to Step 3. Step 2 is a payment option screen which will be bypassed, as the items you are allowed to order through this account should not bear any costs. The total amount of your order should be 0.00.

Publications

STEP 3 : ENTER PAYMENT

Step 1 2 ③

Totals

Invoice Total Goods Taxible	0.00
Invoice Total Goods Tax	0.00
Invoice Total Charges	0.00
Invoice Total Charges Tax	0.00
Total Amount	0.00

Payment Details

Forms of payment accepted: VISA, MasterCard and American Express

Payment By: Free / Gratuit

Payment Amount: 0.00



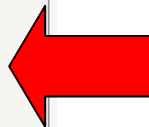
Scroll down the page to review the delivery information and which items will be delivered to you

Delivery Information

Delivery Name: SERVICEONTARIO PUBLICATIONS
 Address 1: ATTN: John Smith
 Address 2: 880 BAY ST., 5TH FLOOR
 Address 3:
 City: TORONTO Postal Code: M7A 1N8
 Province: Ontario
 Country: CANADA

Order Details

Pub No	Title	Price	Disc %	Total	Order Qty	Deliver Qty	Backorder Qty
007333	Soc Stud 1-6; Hist/Geog 7-8 (Rev) 2004	.00	100.00	.00	10	0	10
230704	Facilit Hdbk Effect Liter Vol.2	.00	100.00	.00	2	0	0
007511	Math Curr Gr1-8 2005 (Rev.)	.00	100.00	.00	15	15	0
Total				.00	.00	27	15



A

B

C

A – This column represents the number of each publication you have ordered (e.g. 10 copies of 007333).

B – This column represents the number of publications that will actually be delivered to you (e.g. Even though 2 copies of 230704 were ordered, 0 will be delivered because there are none in stock).

C – This column represents the number of publications that are on backorder (e.g. There is no stock of 007333 but it is on backorder. If you do not receive this item within 30 days you will have to reorder it. Item 230704 is not in stock but it cannot be backordered. You will have to check the site periodically to see if it becomes available.).

Once you have reviewed your order, click **Proceed**. If you need to make changes, click on **Cancel** and you will be taken back to your Shopping Cart.

6. Order Number

- The order number acknowledges that your order has been completed. If you do not receive an order number then the order is incomplete and you will not receive your material.
- The order number can be used to track the process of your order.

Ontario FRANÇAIS

SERVICES | ABOUT ONTARIO | ABOUT GOVERNMENT | TOP NEWS | FAQ

ONLINE ORDERING / MNR001 [LOG OUT]

ONLINE ORDERING

- Home
- My Profile
- Advanced Search
- Shopping Cart
- Help with Ordering
- After you Order
- Track your Order
- Back Order Status
- Subscriptions
- Other Ordering Options
- FAQ
- Building Code FAQs
- Feedback

ServiceOntario Publications

YOUR ORDER HAS BEEN PROCESSED

Your order number is: 02947341

Our service standard for shipping in-stock items from the warehouse is 24 hours from receipt of order.

[Return to Online Ordering](#)

Search publications

